



TOWN OF MERRIMACK
**Certificate of Occupancy/
Certificate of Unit Completion**
Check List
BLD - FRM - 014



Location: _____ Tax Map/ Lot: _____

Property Owner: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

A Certificate of Occupancy (CO) or Certificate of Unit Completion shall only be issued upon the completion of the following check list and signatures, of the applicable Town of Merrimack Departments, certifying that the property is in compliance with all Town adopted Codes, Regulations and Ordinances.

Authorized Department Signatures

Town Departments (<i>Call to schedule appointments</i>)		Date approved	Signature of Authorizing Person	N/A
Sanitary/ Sewer	Waste Water 883-8196 36 Mast Road			<input type="checkbox"/>
Water Department Village District	Merrimack Village District 424-7171 2 Greens Pond Road			<input type="checkbox"/>
PWD Highway Division	Merrimack Public Works 423-8551 80 Turkey Hill Road			<input type="checkbox"/>
Planning & Zoning	Community Development 424-3531 6 Baboosic Lake Road			<input type="checkbox"/>
Fire Department Building Division	Fire Sprinkler/Alarms 424-3690			<input type="checkbox"/>
	Building Department 420-1730			<input type="checkbox"/>
	Health Dept 420-1730			<input type="checkbox"/>
	432 Daniel Webster Highway			

Prior to the town granting a Certificate of Occupancy or Certificate of Unit Completion, the Applicant, General Contractor and or Property Owner is solely responsible for obtaining all applicable signatures and fulfilling all conditions of approvals, pertaining to the property, and to submit this completed form to the Building Department.

Occupancy and Unit Certificate Conditions:

1. The construction has met all adopted State of New Hampshire Building Codes and local regulations.
2. Certificate of Unit Completion must receive final inspection, from the Fire Marshal prior to opening to the general public. All food service licensed uses require Final inspection from the Health Officer.
3. Development Conditions of Approval, Subdivisions, Planning and Zoning.
4. It is the responsibility of the Owner to collect and obtain ALL Approvals and Signatures listed above:

I agree to comply with the provisions of the applicable Building Code, and the requirements of the Authority Having Jurisdiction. And that the information on this form is accurate and has been completed to the best of my knowledge.

Applicant/ Owner

Date